

# ERP Requirements Study -- No. 320400

Category  
Agency  
Planning Area  
Relocation Impact

**General Government  
Technology Services  
Countywide  
None.**

Date Last Modified  
Previous PDF Page Number  
Required Adequate Public Facility

**July 29, 2004  
NONE  
NO**

## EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY03	Est. FY04	Total 6 Years	FY05	FY06	FY07	FY08	FY09	FY10	Beyond 6 Years
Planning, Design and Supervision	0	0	0	0	0	0	0	0	0	0	0
Land											
Site Improvements and Utilities											
Construction											
Other	395	0	0	395	395	0	0	0	0	0	0
<b>Total</b>	<b>395</b>	<b>0</b>	<b>0</b>	<b>395</b>	<b>395</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## FUNDING SCHEDULE (\$000)

Revolving Fund - Current Revenue	395	0	0	395	395	0	0	0	0	0	0
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## ANNUAL OPERATING BUDGET IMPACT (\$000)

### DESCRIPTION

This project provides funds to conduct a requirements study and cost estimate for the acquisition of an Enterprise Resource Planning (ERP) system. An ERP system is an integrated suite of software that combines financial management applications (such as accounting, budgeting, accounts payable, and payroll) with non-financial applications (such as human resources, purchasing, and inventory) through a common database.

### JUSTIFICATION

Currently, Montgomery County Government and Montgomery County Public Schools use several different business systems for their data collection, management, and reporting requirements. The existing systems are at different stages of their useful lives, but none of them represent state-of-the-art technology. It is becoming increasingly difficult and costly to obtain vendor support for these systems and hire staff to maintain them. These systems do not operate on a common platform and staff must improvise patches using third-party software that allow them to communicate and share information. An ERP system would allow users to enter and process financial and non-financial data, share data among users, and generate reports using familiar "point and click" capabilities.

### STATUS

On September 3, 2003, the Technology Investment Fund (TIF) Loan/Grant Committee reviewed the application, determined that the project met the requirements and objectives of the fund, and recommended approval of a grant in the amount of \$395,000. On July 13, 2004, the County Council approved the use of TIF general fund reserves to fund this project.

### APPROPRIATION AND EXPENDITURE DATA

Date First Appropriation	FY04	(\$000)
Initial Cost Estimate		395
First Cost Estimate		
Current Scope	FY04	395
Last FY's Cost Estimate		0
Present Cost Estimate		395
Appropriation Request	FY05	395
Appropriation Request Est.	FY06	0
Supplemental Appropriation Request	FY04	0
Transfer		0
Cumulative Appropriation		0
Expenditures/ Encumbrances		0
Unencumbered Balance		0
Partial Closeout Thru	FY02	0
New Partial Closeout	FY03	0
Total Partial Closeout		0

### COORDINATION

County Council Resolution No. 13-994  
TIF Loan/Grant Committee  
TIF Grant Fund (No. 319486)  
Office of Management and Budget  
Department of Finance  
Department of Technology Services  
Office of Human Resources  
Montgomery County Public Schools

### MAP

See Map on Next Page